

**Town of Sweden, Maine Board of Appeals**  
**Application for Administrative Appeal of Planning Board Decision**

1. Name of Owner of Property Which is Subject of Appeal: \_\_\_\_\_

2. Address of Property: \_\_\_\_\_

3. Name of Agent if applicable and relationship to Owner of Property: \_\_\_\_\_

(Note: a letter from the owner of the property designating agent to act on their behalf in this matter or Power of Attorney must accompany the request for appeal if the request is not made by landowner).

4. Telephone: \_\_\_\_\_

5. Mailing Address: \_\_\_\_\_

6. Map \_\_\_\_\_ 7. Lot \_\_\_\_\_ 8. Zone(s) \_\_\_\_\_

9. Fee: A fee of \$75 is to be submitted with the application. The applicant shall pay 100% of the costs incurred by the Town of Sweden or its officials but not less than \$75.

10. Please describe in detail what decision you are appealing (clarify exactly where the Planning Board's decision was contrary to specific provisions of the Ordinance or contrary to the facts presented to the Planning Board: \_\_\_\_\_

11. The date on which the decision was made and by whom: \_\_\_\_\_

**The law requires that the appeal must be filed within 60 days. If an ordinance or statute does not provide a time limit within which an appeal to the board of appeals must be filed, the court has held that a period of 60 days constitutes a reasonable appeal period.**

12. What action you want the board of appeals to take in this matter: \_\_\_\_\_

13. Please indicate whether you participated in the Planning Board's proceedings: \_\_\_\_\_

Also, please indicate how the Planning Board's decision will affect you and/or your property. Use extra sheets if necessary and attach them to this application.

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I certify that the information contained in this application is true to the best of my knowledge and belief. I also understand that the Board of Appeals will hear and decide administrative appeals on an appellate basis where it is alleged that there is an error in an order, requirement, decision or determination made by, or failure to act by, the Planning Board in the administration of this Ordinance.

In a review on an appellate basis, the Board of Appeals at a public hearing duly noticed and conducted in accordance with the provisions appearing below, shall review only the record developed before the Planning Board, including but not limited to, exhibits, recorded testimony, argument of counsel or other representatives, and minutes, findings, or rulings. The Board of Appeals shall not receive or consider any new evidence not presented to the Planning Board, but the Board of Appeals may receive and consider written or oral arguments. If the Board of Appeals determines that the record of the Planning Board proceedings or application record is inadequate, the Board of Appeals may reverse the decision of the Planning Board only upon finding that the decision was contrary to specific provisions of the Ordinance or contrary to the facts presented to the Planning Board.

I understand that I am responsible for 100% of the costs incurred by the Town of Sweden or its officials including but not limited to the cost of postage, advertising, attorney fees and/or the cost of independent consulting services deemed necessary by the Board.

Date: \_\_\_\_\_

Signature of Appellant: \_\_\_\_\_

Printed Name: \_\_\_\_\_