

Town of Sweden Selectmen's Meeting Minutes

January 25, 2018

Attendance: Kim Ashley, Lori Bennett, Tim Cook, Jenna Domer, C. Wayne Miller, Alberta Ridlon, Bruce Taylor

Lori called for the pledge of allegiance at 6:05pm and then called the meeting to order.

Lori made a motion to approve the Selectmen's meeting minutes of January 9, 2018. Motion was 2nd by Bruce and approved (3-0).

Visitors:

Doug Porter and Janet Mahannah were present to represent the Sweden Historical Society. Doug Porter produced a packet of information to the selectmen. The packet included a signed letter from The Board of Directors of the Sweden Historical Society indicating that they authorize Doug Porter to represent the organization in 2018 regarding funding, meetings, permits and requirements needed from the Town of Sweden. It also included the 2018 budget, current financial statements and 3 estimates needed for the scope of work to be completed for the school house from the organization. This information was required for the request of funds from the Town of Sweden for the renovations for the school house. Doug indicated that the Board of the Sweden Historical Society decided to work with Gary Crowell of Crowell Constructions for work to be completed with an estimate of \$20,000.00. This contractor has a history of work on the schoolhouse and has sketches of the property. They did seek information from a structural engineer before choosing to work with Gary Crowell. Doug would like to pull a permit for the work to be completed on the school. Doug also stated they would be conducting fundraising and looking into grants this year as well for funds for the Historical Society. He also stated that he has a pledge from the church for \$5,000.00 and a \$1,000.00 anonymous donation towards the project. He is requesting \$8,250.00 from the Town of Sweden for assistance in repairs to be done on the property.

Troy Morse was in attendance to discuss the application of salt on the town roads. He feels strongly that straight salt should not be used. It does keep the roads clearer and safer for travel. Lori stated to Troy that she and Julie McQueen met with the DOT to get proper mileage for the town roads and also new maps. The possibility of a new road contract that would be paid per mile will be discussed at a future date once we receive all pertinent information from the DOT.

Lori moved that the board go into executive session at 7:50pm per 1 M.R.S.A. Sec. 405 (6) (A) to discuss personnel matters, Bruce 2nd the motion and approved 3-0. The Board came out of executive session at 8:36pm.

Report of officers and committees:

Animal Control Officer- no report

Administrative Assistant-Jenna inquired about new office hours for 2018. The office hours will increase by 2 hours per week for the Treasurer/Tax Collector effective immediately. The additional office hours will be 2-4pm on Thursdays. This change will give the Town Clerk and the Tax Collector/Treasurer the same amount of open office hours. The new swedenmaine.org email addresses for the Town Clerk and

Tax Collector/Treasurer will be put into effect. Jenna will contact Chris Sanborn from Modemways to inquire how the forwarding of the old email addresses to the new will be handled. She will also put in a letter in the Town Report alerting the public to the change in emails. Jenna went through changes and updates that were needed for the town report. It will go to the printer on March 1, 2018. The selectmen went through the remainder of the town warrant and voted on all town articles in assistance with the AA. Julie McQueen had asked the AA to inquire with Harris/Trio about the cost of the CEO module on the Trio software. The proposal came back at over \$2,000.00 and the selectmen thought that was not a good financial decision for the town, we will keep the information on file. Three letters were discussed with the selectmen for the appointees of the Planning Board, Board of Appeals and the Code Enforcement Officer outlining their duties. Bruce made a motion to accept and implement the letters and to purchase each member a flash drive for the respective board manual. Lori 2nd the motion and it was approved 3-0.

CEO-no report

Clerk-The clerk had Bruce Taylor sign the appointment paper and take the oath to be the 911 officer for the Town of Sweden. We received a letter from the Department of Commerce indicating we had missed the opportunity to be in the 2020 Census.

Fire Chief- Tim spoke again about the importance of forming a Building Committee for the new fire station. He also inquired about the retention of the SVFD insurance policies. He would like to know what the law is about the retention of records. Jenna, the AA will call MMA and get clarification and inform Tim as well as the Clerk about the proper retention period.

Road Commissioner- The Stop sign is up at the end of Webber Pond Road. The Fern Drive sign has still not been placed at the time of the meeting. Wayne stated that there is a wash out spot on Webber Pond Road and a cone sitting close to it that needs to be addressed.

Tax Collector/Treasurer-Wayne made a motion to accept and sign the warrant for January 25, 2018, Bruce 2nd the motion and it passed 3-0.

Kim inquired about an abatement and how the funds should be processed, and the selectmen referred her to RHR Smith to get the proper procedure, a refund is to be issued.

Old Business – At this point we still have not received any quotes for the repair or replacement of the old salt shed as mandated by MMA insurance. The selectmen voted on the town warrant to budget for \$12,00.00 for the repairs. The town is still waiting on quotes from Mclver for generators for the SVFD and the Town Office as well as Hoodz for the repair and cleaning of the vent hood at the Town Meeting Hall. Jenna stated that she contacted Walter Riseman he will be the Town Moderator for the Town Meeting on March 24, 2018.

New Business- The selectmen reviewed a list of appointed positions and directed the AA to reach out to appointees who will need to be reappointed this year to inquire if they would like to be reappointed. The list will then be given to the Town Clerk to prepare the oaths.

Lori made a motion to adjourn the meeting at 9:28pm, Wayne 2nd the motion and it was approved 3-0.

Respectfully,
Jenna Domer
Administrative Assistant