

Town of Sweden Selectmen's Meeting Minutes

February 13, 2018

Attendance: Kim Ashley, Lori Bennett, Tim Cook, Jenna Domer, Larry Lyle, Julie McQueen, Troy Morse and Bruce Taylor. C.Wayne Miller was absent

Lori called for the pledge of allegiance at 6:12pm and then called the meeting to order.

Lori made a motion to approve the Selectmen's meeting minutes of January 25, 2018 with one correction. Motion was 2nd by Bruce and approved (2-0).

Visitors: none

Report of officers and committees:

Animal Control Officer-no report

Administrative Assistant- Jenna presented a quote to the selectmen for two upgrades that will take place in 2019 for Harris/TRIO. The first upgrade will be to SQL in amount of \$2,649.95 the second quote was an update to Trio Web in the amount of \$2,400.00. These are both mandatory upgrades to the software. The in-house server will also need to be upgraded to accommodate the changes. The funds for the upgrade will come out of the 2019 budget however, the quotes need to be signed to reserve our spot for the upgrades with TRIO. Bruce made a motion to sign the quotes to reserve a update date in 2019, Lori 2nd the motion and it was approved 2-0.

The selectmen signed meeting hall agreements that were presented to them for 2018 events to be held in the Sweden Town Meeting House.

A reappointment letter was signed by the selectmen for Robert Mahanor to represent Sweden to the Eastern Slope Airport Authority Board. Jenna will mail a copy of the letter to Eastern Slope Airport Authority.

Jenna alerted the selectmen she has contacted Bergen Parkinson, Attorneys to inform them we will utilize their legal services as needed for the Town of Sweden.

AA reported that the Clerk's email has not been forwarded from the old Fairpoint email address to the new swedenmaine.org address. The Clerk has been instructed to contact Chris Sanborn at Modemways for help with the forwarding process. The Treasurer/Tax Collectors emails have been forwarded to the new swedenmaine.org address. She will be testing to insure this action has been completed.

We have received a quote from John Vedral from Mainelyweb for a Town website. The total price is \$1,446.99 upfront and \$557.39 annually. By voting to go with the quote, we will eliminate volunteers having to maintain our website and we will be able to merge the old website with the new website and have the ability to update as needed. Lori made a motion to accept the quote and purchase the website with the 2018 budget, Bruce 2nd the motion and it was approved 2-0.

Jenna reported that the LD1 calculations have been complete for 2018 with the help of Julie McQueen.

The AA reported that the Clerk should be added to Norway Savings Bank for the purpose of signing checks in the event of her absence. Lori made a motion to add Clerk, Alberta Ridlon to be a signer on the Norway Savings Bank account, Bruce 2nd the motion and it was approved 2-0.

AA stated the Town Report is nearly complete and will be ready for print on March 1, 2018.

The selectmen cast their vote on a few more articles to increase, the proposed budget to \$68,875.00 to include the purchase of the town website. The selectmen also voted to include a donation to SAPRS on the Town Warrant. Lori, made a motion to add SAPRS donation of \$100.00 to the warrant, Bruce 2nd the motion and was approved 2-0.

Julie McQueen stated the Town had used LRAP funds that it should not have. Lori made a motion to refund to LRAP any excess funds unnecessarily taken earlier, the intention is to maintain \$175,000.00 spent on summer roads for EOY 2017 we assume the amount is \$4,099.21, Bruce 2nd the motion and it was approved 2-0.

Jenna presented a draft copy of RHR Smith Audit of 2017 finances; the selectmen will not accept the draft until the adjustment for the LRAP funds is complete.

CEO-report attached. Larry Lyle submitted his resignation to the Town of Sweden effective immediately however, he is committed to complete any outstanding paperwork. Larry intends to submit quotes for the repair of the old sand and salt shed as well as the floor in the meeting house with a date that the scope of work would be complete to the selectmen.

Clerk-Jenna spoke on behalf of the Clerk Alberta Ridlon as she suggested that we obtain a quote from Flanders Electric for the purchase of generators for the town office and the SVFD. Bruce will call Wayne and inform him of this request as Wayne was also obtaining a quote from McIver for the said generators.

Fire Chief-Tim informed the selectmen bench tests on packs are to be performed on Thursday. New Fire station Building Committee still needs to be formed.

Road Commissioner-Lori will be putting up bump signs throughout the town as needed. Julie McQueen stated she spoke to DOT and Pete Coughlin and they are going to be printing out large and small maps of the town and they should arrive next week. She stated that she also spoke to Stephen Bennett, Road Commissioner and he said the road maps looked accurate.

Troy Morse was also present stating he purchased a new cutting edge for the sum of \$2,248.00 for one of his trucks. He stated he has been using it for 2 weeks and it scrapes the roads very well and will cut down on the amount of sand and salt used. It will save money for the town in the long run. He requested for the town to purchase a cutting edge for another truck at the sum of \$2,131.00. The town would own the piece of equipment. Lori stated she will have to discuss this further and with all of the selectmen.

Tax Collector/Treasurer-Lori made a motion to accept and sign the warrant for February 13, 2018, Bruce 2nd the motion and it passed (2-0).

Old Business-we are still awaiting repair or replacement quotes for the sand and salt shed. No update on generator quotes from McIver as Wayne was not present for the meeting and the individual

responsible for obtaining the quotes. Jenna stated she is having difficulty trying to obtain a quote for the vent hood cleaning at the meeting house. She called Hoodz in Windham and they will not return her call and also reached out to another contractor who stated that do not have any contractors available at this time. She will keep looking for a qualified contractor. Jenna stated that went over the list of vacancies for appointed positions with the clerk, Alberta all have been contacted to see if they will accept a reappointment for another term.

New Business- none

Correspondence-Email from MMA Risk Management regarding new Town Building Valuations, Bruce will call to inquire about if the insurance premium will rise for 2018 and to see if we can obtain more information questioning the valuations.

Email from Dead River Company regarding bids on our oil and propane for the town. The selectmen asked the Jenna to contact them to get a quote. Bruce was going to look to see if we own the propane tank and look into a few different propane companies to get quotes.

Lori made a motion to adjourn the meeting at 8:08pm, the motion was 2nd by Bruce and approved 2-0.

Respectfully,

Jenna Domer
Administrative Assistant