

Minutes for Tuesday, December 15, 2009 Planning Board Meeting

1. **Call to Order:** Chairman David Johnson called the meeting to order at 7:00 PM.
2. **Introduction of Attendees:** Present were: Chairman David Johnson, Secretary Laura Chadbourne, Member Gail Bartlett, Member Bob Scott, and CEO Eric Gulbrandsen.
3. **Read Minutes from November 17, 2009 Meeting:** The minutes from the November 17, 2009 meeting were read by David Johnson. Gail Bartlett moved and Laura Chadbourne seconded the acceptance of the minutes. The motion passed unanimously.
4. **Communication & Bills**
 - A. Correspondence Received:
 1. Received 11/18/09: handwritten note from Alberta Ridlon, Head Selectman for the Town of Sweden. Letter requests that all invoices for expenses that come out of the Planning Board budget be signed by the Chairman of the Board and then be submitted to the Treasurer for payment.
 2. Received 11/18/09: Sebago Lake Watershed News newsletter
 3. Received 11/18/09: email from Oxford County Municipal Association regarding business seminar on Affordable Housing in Maine and Oxford County to be held December 2, 2009.
 - B. Correspondence Sent (by date):
 1. 11/19/09: forwarded email from Oxford County Municipal Association to other PB members via email.
 2. 11/19/09: Julie McQueen, on behalf of the Planning Board, sent email to MMA and SMRPC to add Bob Scott's information. Also requested that both continue to send information by "snail mail" to Bob Scott, Annette Bouchard, Gail Bartlett, and Ron Kiesman.
5. **CEO's Report:** Eric Gulbrandsen submitted the November CEO report. One building permit, one Certificate of Occupancy, and three timber harvesting notifications were issued. The FEMA Biannual report was received and filed by Eric. Eric also issued a violation notice to Timothy and Jean Kelly via certified mail, notifying them to remove the sign on their property immediately. Eric submitted a copy of this letter to the Planning Board for their files.

Gail Bartlett moved and Bob Scott seconded the acceptance of the CEO's November report. The motion passed unanimously.

6. Old Business:

A. David Johnson noted that had talked briefly with Mr. Ronald Kennison, who will be assisting Mr. George Wilson to prepare survey drawings for Mr. Wilson's proposed subdivision. According to Mr. Kennison, Mr. Wilson has not had any additional materials prepared since his submission of pre-application materials to the board on September 10, 2009. The Board briefly discussed that if Mr. Kennison will be representing Mr. Wilson to present an application, the Board will need proof from Mr. Wilson that Mr. Kennison has legal authority to do so.

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7. New Business:

- A. David Johnson noted that DJ Curtis was appointed by the Board of Selectmen as Sweden's new Treasurer, replacing Fran Flint, who recently passed away.
- B. The group reviewed the "Definitions" section of the Town of Sweden Zoning Ordinance. It was agreed that additional review of the Zoning Ordinance would be conducted at the next Planning Board meeting.

8. Announcements:

- A. The next regular Meeting will be Tuesday, January 19th, 2010 at 7:00 PM at the Sweden Town Office.
- B. The board still has an opening for one alternate (an alternate serves a one year term). Should anyone express interest, they can be appointed by the Selectmen.

Gail Bartlett moved and Laura Chadbourne seconded that the meeting be adjourned at 7:55 PM.

Respectfully submitted,

Laura Chadbourne
Secretary