

Minutes for Tuesday, July 19, 2016 Planning Board Meeting

1. Call to Order: David Johnson called the meeting to order at 7:03 PM.

2. Introduction of Attendees: Present were: Chairman David Johnson, Secretary Laura Chadbourne, and Members Gail Bartlett and Kevin Taylor. Absent were Member Dan Cousins and Alternate Member Ron Kiesman. No Code Enforcement Officer attended the meeting as the current CEO vacancy has not yet been filled.

3. Minutes from the May 17, 2016 Meeting: The minutes were reviewed by the group. Gail Bartlett moved and Kevin Taylor seconded the acceptance of the minutes as written. The motion passed unanimously. It was noted that the June 2016 Planning Board meeting had been cancelled.

4. CEO's Report for May 1 – 24, 2016: the group reviewed the last CEO's report covering May 1st through May 24th. The report had been placed in the PB mailbox. The following activity occurred:

1. BUILDING PERMITS ISSUED:
06-16 Dick O'Connor, R9, 9-1, 826 Lovell Rd., 24' x 22' garage, fee \$115.
2. R. V. PERMITS ISSUED:
NONE
3. CERTIFICATES OF OCCUPANCY ISSUED:
NONE
4. VIOLATION NOTICES ISSUED:
NONE
5. TIMBER HARVEST NOTIFICATIONS:
NONE
6. OTHER:
Position terminated 5/24/16

Laura Chadbourne made a motion to accept the CEO's report. Gail Bartlett seconded the motion. The motion passed unanimously.

5. Communication & Bills

A. Correspondence Received (by date):

1. Email dated 5/24/16 received by Secretary Laura Chadbourne from Eric Gulbrandsen, cc to the Planning Board members. Email stated that Eric was no longer working for the town and to direct messages elsewhere.
2. Email dated 6/9/16 received by Laura Chadbourne from Town Clerk Alberta Ridlon, alerting the Planning Board that the Town Office was out of most of the paper copies of the Zoning Ordinance, Subdivision Ordinance, and Floodplain Management Ordinance.
3. Phone call received 6/13/16 by Laura Chadbourne from Carrie Beedle at Pierce Atwood (legal firm), asking for the town's Water Resources Map, Appendix B. Carrie noted that the link on the town's unofficial website appeared to be broken.
4. Email date 6/13/16 received by Laura Chadbourne from Janet Mahannah, confirming that the broken link on the town's unofficial website had been fixed.

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5. Phone call received on 7/18 by Laura Chadbourne from property owner on Libby Lane, wanting to convey to the PB that he was waiting on a final building permit from First Selectperson Lori Bennett.

B. Correspondence Sent (by date):

1. Letters dated 5/21/16 sent by Secretary Chadbourne via USPS to Stephanie Loiacono and Andrew Black & Monica Bigley. Letters notified recipients of the approval of their respective CUP applications for dock installations. Copies of the letters were also put in the mailboxes at the Town Office for the Sweden Board of Appeals, the Board of Selectmen, and the Code Enforcement Officer.
2. Email dated 6/12/16 sent by Laura Chadbourne to Jim Stacy of Cardinal Printing, requesting additional copies of Ordinances be printed and sent to the Town Office. Jim replied on 6/22/16 that the booklets had been printed and delivered to the Town Office.
3. Email dated 6/13/16 sent by Laura Chadbourne to Carrie Beedle at Pierce Atwood (legal firm), with attachment of the Water Resources Map, Appendix B.
4. Email dated 6/13/16 sent by Laura Chadbourne to Janet Mahannah, alerting her to the broken link on the town's unofficial website.
5. Email dated 7/11/16 sent by Laura Chadbourne to Town Clerk Alberta Ridlon with cc to First Selectperson Lori Bennett and PB Chair Dave Johnson. Email stated that several items of mail addressed to the Code Enforcement Officer had been placed in the PB mailbox. Laura noted that she would be placing the mail items in the Selectboard's mailbox as none of the correspondence was addressed to the PB nor seemed to be business for the PB to address.

6. Old Business:

- A. None.

7. New Business:

- A. Board discussed Air BNB rental question from a town resident. Dave and Laura both (separately) had come to the same conclusion that the town's ordinances do not forbid renting rooms in one's home, or the home; however, any tenant would be subject to all local laws and ordinances, including section X.M of the Zoning Ordinance which speaks to public nuisances. If many rooms of the house were being rented, however, the resident may need to comply with certain state laws.
- B. Freedom of Information – board had a brief discussion about an article that appeared in the Maine Townsman June 2016 issue. There is interest by the Board to obtain email addresses that are town-owned for all PB members.
- C. Central Maine Power vegetative screen – Gail noted that this issue between the town and CMP had been in the hands of the CEO who is no longer with the town. The Board noted that the issue still appears to be open as no new vegetative screen has been planted by CMP on Webber Pond Road. Laura offered to brief the new CEO on the issue once he/she is appointed to see if resolution can be obtained from CMP.

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8. Announcements:

- A. The next regular Meeting will be **Tuesday, August 16th** at 7:00 PM at the Sweden Town Office.
- B. The board has an opening for one Alternate Member (Alternate Members serve a 1-year term). Should anyone express interest, they can be appointed by the Selectmen.

Gail Bartlett moved that the meeting be adjourned at 7:30 PM. Chairman David Johnson adjourned the meeting.

Respectfully submitted,

Laura Chadbourne
Secretary, Sweden Planning Board