

Town of Sweden  
Selectmen's Meeting  
June 11, 2013

**Attendance:** Lori Bennett, C. Wayne Miller, Kristin Venza, DJ Curtis, Alberta Ridlon, John Clifford, Eric Gulbrandsen, Sarah Rose, Brian Molloy and Warren Noble.

Lori Bennett called for the Pledge of Allegiance at 6:07 pm and then called the meeting to order.

Lori made a motion to accept the minutes of May 14, 2013 with corrections. Wayne Miller 2<sup>nd</sup> the motion; it was passed 3-0.

Lori discussed corrections to minutes of May 28, 2013 regarding ACO officer mileage. The selectmen are asking her to report mileage with starting and ending points. Other minor corrections were discussed to those minutes. Lori made a motion to accept the minutes of May 28, 2013 with corrections. Wayne 2<sup>nd</sup> and it was passed 3-0.

**Report of officers and committees:**

**Animal Control Officer- Jacqueline Frye:**

No Report.

**CEO- Eric Gulbrandsen:**

Planning Board  
Town of Sweden  
147 Bridgton Road  
Sweden, ME 04040

Date: May 31, 2013

**CODE ENFORCEMENT ACTIVITY**

1. **BUILDING PERMITS ISSUED:**

Kevin Taylor & Annamarie Pond, West View Lane, R7, 6-1, remodel existing pool house to living space.	\$90.00
Pietree, Waterford Rd., R2, 35, remodel farm stand for handicap access.	\$205.00
Pietree, Waterford Road, R2, 35A, renovate for handicap access, deck 40'x10'	\$100.00
Patricia Larkin, Berry Rd., R7, 16B, 10' x16' deck	\$48.04
Andrew & Ann Lowell, Lee Grey Rd., R6, 25A, 1.75 story 28'x32' addition	\$332.68

2. **R. V. PERMITS ISSUED:**

NONE

3. **CERTIFICATES OF OCCUPANCY ISSUED:**

NONE

4. **VIOLATION NOTICES ISSUED:**

NONE

5. **TIMBER HARVEST NOTIFICATIONS:**

Katrina Soucy, Black Mt. Road, R5, 7A  
Daniel & Barbara Harris, Perry Hill Road, R4, 4

6. **OTHER:**

CEO Training – completed certification for LPI.  
Letter to Town of Bridgton concerning proposed 14 lot subdivision connecting through West View Lane  
Facilitate property clean up, Bryan, Knights Hill Rd. R8, 39-0

Eric gave the Selectmen his monthly activity report. An irate email from Mr. Tynan was discussed. Eric reported on some of the new permits. Eric sent a letter to Bridgton regarding a 16 lot subdivision that abuts a 14 lot subdivision in Bridgton. Eric reported on the clean up on Knights Hill Road at the Bryant Property and that clean up is complete.

**Administrative Assistant – Diana J. Curtis (DJ):**

DJ Curtis gave the Selectmen current Cash Sheet Reports as well as revised earlier Cash Sheet Reports.

DJ summarized for the Selectmen the journal entry adjustments from the accountant to close out the 2012 fiscal year.

DJ informed the Selectmen that according to MMA, the Selectmen need to appoint Public Access Officer. This new position was briefly discussed and Lori motioned to table this so she could do more research. Wayne 2<sup>nd</sup> and passed 3-0.

DJ discussed where Trio is with the chart of accounts and discussions with accountant. Lori asked Sarah Rose, Treasurer/Tax Collector to join the meeting and give her input regarding the Trio software. Sarah Rose reported on her communication with Trio staff on the chart of accounts status. Sarah stated that she is responsible for the town's finances and would like to have a better understanding of her job. The selectmen hope that everyone will communicate and work together for the betterment of the town.

**Town Clerk – Alberta Ridlon:**

Alberta Ridlon reported the need to purchase a new printer stand and gave the Selectmen an example of a wooden one. Lori asked Alberta to look at metal ones to try to get one that didn't move as the printer was in action. Alberta replied that she would do further research and report back to the Selectmen.

Alberta asked what the Selectmen knew about the town charging for Central Maine Power poles. Eric Gulbrandsen said the town does not charge for pole permits.

**Road Commissioner – John Clifford:**

Road Commissioners Report

5/29/13 - 6/11/13

**Work done since last report:**

Gravel has been stockpiled at Bennett's garage for the two sections being paved on Hardscrabble Rd.

**Work to be done in the next month:**

Ditching to be done on sharp corner at town line at the end of Hardscrabble Rd. for better water drainage. Culvert to be replaced at bus turnaround at Joe Needham residence 397 Sam Ingalls Rd. All sand and salt to be cleaned up around sand and salt shed, on banks and in ditches.

**Expenses:**

Steve Bennett Trucking, Inc. - \$3,990.00

Richard Douglass Inc. - Gravel - \$6,051.80

**Anticipated Expenses:**

Richard Douglass, Inc. - gravel

**Comments or Issues:**

Lori mentioned to Brian Molloy some issues regarding drainage and sand around the town's salt shed.

A sign will be put outside the building regarding sand loading and that no sand or salt is to be pushed back off the tar. It needs to go back in the building.

Brian said he cannot put his truck inside for loading, it does not fit. Lori is concerned with salt being spilled. Wayne asked if Brian could have one spot to load the truck so spillage could be cleaned up. Brian responded that they tried loading different ways, but plowing needs to be done first in that area. Brian said the salt is already in the soil, and it is difficult to load the truck in the shed. Lori said Molloy Energy has to be careful to not let sand fall out of the truck in that area.

Brian and Wayne discussed that the sand cannot be loaded in the shed above the yellow line because there are stress cracks in the building. It was agreed upon that loading sand should be done inside the building.

Warren Noble mentioned the litigation paperwork regarding the well that was contaminated should be on file in the Town Office.

Lori stated the need to figure out the pushing back of snow banks. Some of the roads got very narrow over the winter with snow. Brian said the soft shoulders kept him from pushing back the snow in some areas.

Brian mentioned that the door to the shed needed fixing; a deadbolt would be the best way. The door had been kicked in. Wayne agreed the deadbolt was the best idea.

Brian also recommended the town put a sign up on the shed to keep people out.

Brian said he could not bring in more sand, the shed is too full.

Wayne asked Brian to have his driver plow and sand both sides of the roads. He mentioned some roads were only plowed and sanded half the road. Brian said it was all timing in their plowing runs. He will adjust his plowing runs if the Selectmen want. The plowing runs hit the main three roads first. Brian agreed that they should be sanding and plowing both ways of a road. Brian mentioned that he only had rear sanders. The selectmen decided to table the matter until August when they renegotiate the winter road contract.

The issue of vandalism at the salt shed was discussed and ways to try to prevent it. Several options were discussed.

### **SVFD – Corin Meehan**

Wayne asked John Clifford if he asked Corin Meehan (Fire Chief) to use the Fire Engine to clean out culverts. John said no, he did not ask him to do that. John reported that he examined culverts.

### **Old Business**

Lori asked Eric if someone was logging on Lee Gray Road, he said yes they are. It is a continuation of what they did last fall.

More gravel has been stockpiled on Hardscable Road was reported by Lori. Lori also reported that the Sam Ingals Road culvert is plugging up and needs replacing. She also mentioned that in and around the salt shed needs to be cleaned up. Wayne mentioned having Jason fixing the door. Lori mentioned a padlock and Wayne suggested a cement stop to stop the slack in the door. The issue is keeping the door tight without slack. Possibly Jason could tighten the door.

Lori reported on 3 bids she has;

FR Carroll, reclaiming sections and paving bid for \$65,383.50 for Hardscable Road

Pike industries bid for \$79,558.00 for the same work

White Brothers bid for \$66,970.00 for the same work

The selectmen will discuss the work and bids and vote at next meeting.

A letter was sent out reminding department heads and building key holders about making sure doors and windows are closed.

Some minor changes to the Selectmen's Annual Agenda were discussed regarding overlay and tax commitment date. These items are due in July and DJ will adjust the Annual Agenda to reflect the correct date due.

Lori asked DJ to remind Sara about the Oxford County tax payment. The Oxford County Tax is due September 1.

Alberta shared postcards she made to notify people with land in tree growth as a reminder of recertification.

Alberta also stated regarding the list for Town Hall Use, she changed the list to one page with small changes from the original. Lori handed out her policy and agreement for Use of the Town Meeting House for review. She said we need to be more specific regarding the rental to non-profit organization and should discuss at the next meeting.

### **New Business:**

Alberta will forward Corin Meehan's Fire Department report.

Town clerk and Treasurer are requesting a cash box. Petty Cash for \$100 will be established. The Selectmen approved taking \$100.00 from Town Charges to establish a Petty Cash fund. DJ gave Sarah and Alberta tips on properly running a Petty Cash, including keeping receipts for expenses.

DJ is now doing the agenda and minutes and is available for persons to give her information regarding meeting agenda.

Lori discussed pole replacements on Ridlonville Road. Lori discussed if we need to contact CMP regarding placement of telephone poles on the Ridlonville Road and Buker Rd.

**Communications:**

**Mail was opened and reviewed.**

Next meeting will be June 25, 2013 at 6:00 pm.

Lori made a motion to adjourn at 8:30 pm. Wayne 2<sup>nd</sup> it, motion passed 2-0.

Respectfully

Diana J. Curtis  
Adm. Asst. to Board of Selectmen