

## Selectmen's Meeting

April 22, 2014

**Attendance:** Wayne Miller, Kristin Venza, Lori Bennett, DJ Curtis, Corin Meehan, Chris Destafano and Stephen Bennett.

Wayne Miller called for the Pledge of Allegiance at 6:00 pm and then called the meeting to order.

Wayne made a motion to accept the minutes of April 8, 2014. Lori Bennett 2<sup>nd</sup> the motion; it was passed 3-0.

### **Report of officers and committees:**

#### **Animal Control Officer- Jacqueline Frye:**

No report.

#### **CEO- Eric Gulbrandsen:**

No report.

#### **Adm. Assistant – Diana Curtis (DJ):**

DJ Curtis gave the Selectmen the Annual Oxford County Tax letter to be signed and returned. The 2014 Oxford County tax will be \$64,040.00.

DJ gave the Selectmen a letter to Smith & Associates, authorizing them to do the town's audit for 2013 for signature.

DJ reviewed the new cash sheet reporting using TRIO information.

DJ discussed with the Selectmen the new MMA "TULIP" insurance program for entities wishing to use municipal property.

DJ reviewed the draft policy regarding miscellaneous agency donations.

#### **Clerk – Alberta Ridlon:**

Alberta Ridlon requested to purchase the old fax machine in the back office. Wayne made a motion to sell the old fax machine to Alberta for \$1. 2<sup>nd</sup> by Lori approved 3-0

#### **SVFD - Corin Meehan:**

##### **Department Report- April 22, 2014**

**Calls:** There was one request for service in this reporting period, a reported utility hazard on Black Mountain Road.

**Meetings and Trainings:** We completed the second half of the SCBA certification course for two of our newer members in the first half of the month. A new firefighter from Bridgton also

attended, and all 3 did quite well. This course will count towards their Firefighter I certification as they continue to train. Our regular monthly training was held on 4/17.

Several members also attended a forestry/wildland fire training at Lovell Fire Department on Monday the 21<sup>st</sup>.

We are planning on revamping the training schedule. Many of our interior firefighters struggle to attend our regular trainings due to work and childcare schedules. As a result we have only been able to offer one training session a month. However, they have some weekend days free. Everyone has expressed an interest in a once monthly, double training session. Rather than meet twice a month, for 1.5 to 2 hours as in the past, we will do a once monthly “double training” for 4-5 hours on a weekend day. In addition to increasing the training sessions, we can be more productive due to a 50% reduction in set-up/take down time. More training is always crucial in the fire service and pays exponential dividends.

**Expenses:** Total: \$415.64, SCBA clearances; \$112.50, Chainsaw chains, maintenance items, and replacement PPE \$258.42, Payroll \$120.00, CMP-electricity; \$44.72

**Comments:** I am requesting that the Fire Station Building Committee be reactivated. As many are aware the station is in poor condition, and lacking in many ways. The need to at least determine a definitive solution, with a plan that we can move forward on, cannot be postponed further down the road. Wayne said the committee was never deactivated, just dormant. Extensive research has been made and all alternative options were considered. Wayne will contact Julie for more information. Lori made a motion to revisit the fire station building committee. 2<sup>nd</sup> by Kristin and approved 3-0

Corin discussed the upcoming training sessions with the firefighters.

**Road Commissioner – Stephen Bennett :**

Stephen Bennett reported 3 loads of crushed gravel was put in on Smarts Hill.

Stephen also reported the 3 impassable sections of Lee Gray Road were fixed by digging out mud and adding 5 loads of 1 ½” stone.

Stephen reported on the upcoming projects to be done within the next month.

Dirt roads are to be graded and more gravel put down on Lee Gray Rd.

Town garage parking lot, the road going in to it needs work and cleaned up.

Lee Gray Road will need to have fabric and gravel put down in at least three sections.

The Haskell Hill culvert needs replacing.

Wayne asked about Black Mountain Road, Stephen said it wasn't bad and didn't need to be closed. Stephen asked if the board wanted to remove the barriers at the salt shed. Wayne said yes, remove them.

**Old Business:**

Wayne reported that Suburban Propane and AAA Fire Protection were coming tomorrow morning about the Fire Suppression System. Lori made a motion to have a Fire Suppression System installed at the Town Hall, 2<sup>nd</sup> by Wayne and approved 3-0.

Kristin asked about the floors at the town hall. Wayne said the contractor needed to be called.

**New business:**

Christian Distefano asked the Selectmen if he could have a payment plan regarding his property and delinquent taxes. Wayne said he would contact Peter Malia, the town's attorney, to prepare a payment plan for him. Wayne said he would be liable for all legal and other fees. The first payment will be due on June 1, 2014. Wayne will contact Peter and have Sarah send all the documentation necessary to him and get the plan processed.

Wayne said he got a call from Mary Sohl regarding the Ridlonville Cemetery. Someone with a chainsaw needs to clear a downed tree.

Lori mentioned a map of all the local roads, framed and the selectmen discussed where to hang it.

Lori asked about the town's broken mailbox post. Wayne said he would call Jason to replace the post.

Lori mentioned that we haven't gotten a bill from Molloy for sanding on the last storm. Molloy was paid on the last warrant for pushing the snowbankings back which is part of his contract and we should not have paid it. Lori suggested sending the bill and contract back to Molloy informing him that this is his responsible. Wayne and Kristin agreed that this should be done now rather than waiting.

Lori offered changes to the meeting agenda. She suggested moving the Adm. Asst. report to the end of officers in agenda and to add a visitor section before officer section. Wayne and Kristin agreed with these changes.

The selectmen discussed the upcoming winter road contract.

Lori shared a notification to residents regarding the school vote on sharing costs. Lori suggested the selectmen get together on April 29 at 5:00 pm. to stuff envelopes. Wayne will talk to Alberta about getting labels done.

Lori asked if we wanted to change our procedure for contacting the EMA director if director is not available.

Lori made a motion to change the procedure of contacting the Chairperson if the EMA director is not available, to people may contact either of the other selectpersons. Wayne 2<sup>nd</sup> and approved 3-0.

**Communications:**

**Mail:**

Quit Claim deed for Selectmen sign regarding Robin Sanderson's property.

Assessing information from direct TV and Ryan tax company for the assessors.

The next meeting will be Tuesday May 13, 2014 at 6:00 p.m.

Wayne made a motion to adjourn at 7:10 pm. Kristin 2<sup>nd</sup> the motion and the meeting adjourned.

Respectfully,

Diana J. Curtis

Adm. Asst. to Board of Selectmen