

Selectmen's Meeting
September 8, 2015, 2015

Attendance: Lori Bennett, Wayne Miller, Bruce Taylor, Corin Meehan, Tim Cook, Eric Gulbrandsen, Judy Doore, Maine Municipal Association, Kim Ashley and DJ Curtis.

Lori Bennett called for the Pledge of Allegiance at 6:07 pm and then called the meeting to order.

Lori made a motion to approve the Selectmen's meeting minutes for August 25, 2015. Motion was 2nd by Bruce Taylor, approved 3-0.

Visitors:

Bruce introduced Judy Doore from MMA Risk Management. Judy reviewed the town's files and insurance information book for updating. The underwriting department is asking questions about the Fire Department's information reported on application, she said. It is the Board's responsibility to ensure the fire department is in good standing with the Bureau of Incorporations. Also MMA has asked the Board to get the Articles of Incorporation for the Fire Department. Judy will send a copy of the Articles to the Selectmen. She also spoke of the Fire Departments inland marine and mobile equipment and having it listed separately from the fire engines. She said it is easier to maintain the schedules this way. She spoke of the difference between "actual cash value" and "agreed upon replacement value" for vehicles. She asked Corin for a copy of the Fire Department's building lease. The town should have a copy of the insurance on the building, Corin said it was not an insurable building. Wayne said we have a general liability insurance policy and that MMA has a copy of it.

Bruce asked who the lease was with. The land belongs to Don Mconville and the station belongs to the Merrill family said Wayne. Wayne said they had a structural engineer and he said the building was unfit, unsafe for occupancy.

The town needs an acceptable use policy to be eligible for cyber insurance, Judy said.

Report of officers and committees:

Animal Control Officer- Jacqueline Frye:

No Report

CEO- Eric Gulbrandsen:

CODE ENFORCEMENT ACTIVITY

1. BUILDING PERMITS ISSUED:

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|---|---------|
| Norris Bennett, Map R09, Lot 13, 876 Lovell Rd , 30' x 50' greenhouse | \$53.50 |
| Andrew & Ann Lowell, Map R06, Lot 25A, 117 Lee Gray Rd, 40' x 20' porch | \$82.60 |
| Pietree LLC, Map 02, Lot 35, 803 Waterford Rd, 20' x 48' hoophouse | \$85.00 |

2. R. V. PERMITS ISSUED:

NONE

3. CERTIFICATES OF OCCUPANCY ISSUED:

NONE

4. VIOLATION NOTICES ISSUED:

NONE

5. TIMBER HARVEST NOTIFICATIONS:

Bradford Dunlop, 20 Fern Map R9, Lot 3

6. OTHER:

Investigated a complaint by Stephen Marx concerning a “dock” that the Ashes had put in the water. Determined that it was a moored float and it did not fall under the town jurisdictions.
Consulted with O’Connells about building replacement and setbacks on Stearns Pond.

Eric Gulbrandsen

Clerk – Alberta Ridlon:

Lori spoke about the Camp Tapawingo liquor application for “Bike Maine” as their sponsor. The Selectmen need to vote on private events.

Wayne made a motion to approve the liquor application for Camp Tapawingo which is not being a municipal entity. Lori 2nd the motion and it was approved 3-0.

The Selectmen signed the appointment of Debra Taylor as E911 officer.

SVFD - Corin Meehan

Operations and Administration Report

September 8, 2015

Operations

No new requests for service since the last submitted report. Activity timesheet submitted with this report.

Training activity was frequent during the summer, however we experienced a shortage of attending members. Those who were able to train participated in hands-on drills in attack hoseline advancement and management, roof ventilation operations, and a live burn in an acquired structure. Department members accumulated a total of 13.5 training units, and 3.25 call units for the reporting period.

This fall, we hope to attend more joint trainings with Lovell Fire Department. Chief MacKenzie will be training SFD personnel on the operation of their newly acquired tower-ladder truck. This will enable Sweden firefighters to operate the truck even if Lovell is unable to provide a full crew when assisting us on calls.

Service pump testing for both pumpers will be performed on Thursday 9/10, and SCBA flow testing is scheduled for the end of the month.

Unfortunately, the condition of our front-line engine has deteriorated due to ongoing corrosion from road salt over the last three winters. As some are aware, the department has no means of washing vehicles after they have been on winter roads. In the three years we have had Engine 3, the level of frame and tank corrosion has increased exponentially. The vehicle remains in service, but may need to be placed out of service following a more comprehensive survey of its condition. We are researching low-impact options for its replacement.

Administration

The records management software platform that was addressed in the March report will be activated shortly. The department recognizes the high cost of this system. However, due to increased reporting requests, and an already existing need that was identified previously, we have no choice but to make capital improvements. Additionally, the department requires a laptop computer and projector for classroom trainings. We currently have no way of accessing

training materials beyond a blackboard, nor do we have standalone IT capability as most volunteer departments and chiefs currently have.

This system will allow remote access and input of ALL department records, including those mandated by state and federal requirements. These records can be accessed by all officers of the department, including those delegated with various administrative functions.

The cost of this platform is offset by the fact that funded capital improvements for current apparatus shall not be utilized due to a change in fleet status.

Expenses for the period: \$432.09- Osgood's Power Equipment, chainsaw, fuel, and parts purchase

\$110.51- Fuel

\$192.50- Call and Training pay

The receipt portion of the fuel records due to the fact that WEX has changed the format of the online invoice, and did not mail the last two as we are set up for. What is supposed to be received in the mail, should match the electronic version but it does not. Also, WEX online previously had the option of retrieving past receipts. I am working with a customer service representative to rework the format back to the previous version. Our fuel depot still does not offer receipts at the pump.

Comments

The Sweden Volunteer Fire Association raised approximately \$1000.00 at its annual deep-fried turkey dinner held on September 5. Additionally, we are preparing for the Bike Maine fundraiser to be held 9/17 and 9/18. Due to the unanticipated volume of riders, and logistical issues, we have partnered with the Sweden Historical Society. Both organizations will split the \$4000.00 donation evenly. This is a fine example of community working together to support our common goals.

Respectfully submitted,

Corin Meehan, Fire Chief

Corin discussed with the Selectmen the need for fire truck replacement and possible grants. The replacement of the truck and the building needs to be addressed. The fire department building is in too poor condition and can't be made safe without considerable amount of money spent. The cost to replace the truck with a new firetruck would cost about \$250,000 or may be leased Corin informed the Selectmen.

Corin spoke to the Selectmen regarding the ERS electronic data software. The startup cost is about \$1000.

The Selectmen discussed with Corin why the insurance requires a complete list of inventory.

Road Commissioner – Stephen Bennett:

Lori reported on upcoming projects. She has received a quote for the guardrails for 60 feet for \$3,680.00. They will try to schedule the guardrails soon, she said.

Lori has not been able to reach the mowing person for a price, and she will continue trying to reach him. It is getting late and may have to be put off until next June.

Admin. Assistant – Diana Curtis (DJ)

Income & Expense reports for Fund 1 and Fund 2 were distributed and discussed to the Selectmen by DJ.

Old Business:

New Business

Communications:

Mail Received:

Next meeting will be Sept 22, 2015 at 6:00 pm.

Lori made a motion to adjourn at 8:35 pm. Bruce 2nd the motion and it was passed 3-0.

Respectfully

Diana J. Curtis
Adm. Asst. to Board of Selectmen