

## Minutes for Tuesday, October 17, 2017 Planning Board Meeting

**1. Call to Order:** The meeting was called to order at 7:05 PM.

**2. Introduction of Attendees:** Present were: Chair David Johnson, Secretary Laura Chadbourne, Member Morris Gibely, and CEO Larry Lyle. Absent: Members Kevin Taylor, Dan Cousins, and Alternate Member Ron Kiesman.

**3. Minutes from the September 19, 2017 Meeting:** The minutes were reviewed by the group. Laura Chadbourne moved and Morris Gibely seconded the acceptance of the minutes as written. The motion passed unanimously.

**4. CEO's Report for September 2017:** CEO Larry Lyle presented the report to the Board (details attached). Morris Gibely moved and Laura Chadbourne seconded a motion to accept the CEO's September 2017 report. The motion passed unanimously.

### 5. Communication & Bills

#### A. Correspondence Received and Sent (by date)

1. Letter (email) from PB Secretary Laura Chadbourne dated 9/20/2017 to Sven Cole at Bridgton Academy (BA) and Rick Dunton at Main-Land with content of a letter being sent to BA the next day which included instructions for the final Plan mylar as well as a list of still-outstanding conditions. Sven responded via email on 9/21/2017 that they would be installing the fence soon, that BA would pay any remaining invoices if the town could send them along, and that the attorneys had been working on the final settlement between BA and the McQueens.
2. Letter from PB Chair Dave Johnson dated 9/20/2017 to Sven Cole at BA. Letter informed BA that the final Pan mylar (Plan C2.1 dated 9/12/2017) had been approved and signed by the PB. Letter also outlined instructions for the final Plan mylar as well as a list of still-outstanding conditions.
3. Letter (email) from Selectman Bruce Taylor dated 9/28/2017 to the PB with attached corrected Selectmen's minutes from 9/12/2017. The section related to the BA plan had no changes from draft minutes.
4. Letter (undated) from The Nature Conservancy to the PB, received 8/27/2017. Letter contains a survey request related to town energy efficiency efforts.
5. Multiple emails between PB Secretary Laura Chadbourne and Rick Dunton, PE of Main-Land between 9/29/2017 and 10/1/2017, clarifying distribution list for final Plan mylar and copies.
6. Letter (email) from Julia McQueen dated 10/5/2017 to Rick Dunton of Main-Land, requesting an update on the date for the gate installation at the ROW. Sven Cole of BA responded via email on the same day, noting that he had visited a local store but not finding the right sized materials. Dan McQueen replied via email on 10/6/2017 with contact information for a fence company in Westbrook which had the materials and could possibly do the installation work.
7. Letter (mylar of recorded final Plan dated 9/12/2017) from Rick Dunton of Main-Land received at Town Office for the PB on 10/10/2017.

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8. Letter (email) from Rick Dunton of Main-Land dated 10/10/2017 to Laura Chadbourne noting that the final Plan had been recorded at the Oxford West Registry. Email contained attachment with copy of the recording receipt.

### 6. Old Business:

- A. The Board discussed if conditions have been met related to Bridgton Academy's ("BA") phosphorous control remediation and re-vegetation plan ("Plan"). Despite a reminder to BA via a letter on September 20, 2017 to complete the outstanding items, the items still remain: 1) installation of gate in accordance with the final Plan, 2) payment by BA of any remaining invoices related to advertising and engineering (Ross Cudlitz') costs, and 3) payment to the McQueens in accordance with the terms of the Settlement Agreement dated January 17, 2017 which required that payment be made when the Plan was approved (which occurred on July 25, 2017).

The Board also reviewed the mylar and paper copies of the final Plan as provided by BA's engineer, Main-Land. The Board noted that the copies did not have the registry recording noted on them as was required by the town.

The Board agreed to send a strongly worded letter to BA, demanding that they remediate ALL approval conditions before November 3, 2017.

- B. It was noted that the town's open Administrative Assistant position had been filled by Jennifer (Jenna) Domer.

### 7. New Business:

- A. None.

### 8. Announcements:

- A. The next regular Meeting will be on November 21st at 7:00 PM at the Sweden Town Office.
- B. The board has an opening for one Alternate Member (Alternate Members serve a 1-year term). Should anyone express interest, they can be appointed by the Selectmen.

Board Chair made a motion to adjourn. Chair adjourned the meeting at 7:28 PM.

Respectfully submitted,

Laura Chadbourne  
Secretary, Sweden Planning Board