

## Minutes for Thursday, September 13, 2018 Planning Board Meeting

**1. Call to Order:** The meeting was called to order at 7:05 PM

**2. Introduction of Attendees:** Present were: Chair Dave Johnson, Secretary Laura Chadbourne, Members Morris Gibely and Kevin Taylor, and Alternate Member Ron Kiesman. Absent: Member Melanie Eldracher Ridlon.

**3. Minutes from the August 9, 2018 Meeting:** The minutes were reviewed by the group. Morris Gibely moved and Laura Chadbourne seconded the acceptance of the minutes as written. The motion passed unanimously.

**4. CEO's Report for August 2018:** Chair Dave Johnson verbally summarized key points from the report. Kevin Taylor moved and Morris Gibely seconded the acceptance of the August CEO report. The motion passed unanimously.

### 5. Communication & Bills

#### A. Correspondence Received and Sent (by date)

1. Letter from Mr. Nicholas Bull (lawyer for Mr. Ron Leavitt) dated 8/9/2018 to the Planning Board. Letter contained two Administrative Appeals, one in response to a letter dated 7/17/2018 from the PB and one in response to a decision by the Code Enforcement Officer.
2. Letter from PB Chair dated 8/11/18 sent to Mr. Nicholas Bull. Letter noted that the information received from Mr. Bull on 8/9/2018 appears to have been meant for the Appeals Board rather than the PB. Letter also clarified that the PB had not made any formal decisions regarding Popple Hill Estates but rather had only presented facts in response to an inquiry by Mr. Leavitt. Letter also included clarifications about the lots in the Woodbury Hills subdivision, and procedures followed in the Woodbury Hill subdivision reviews.
3. Letter (email) from Mr. Bull to PB Chair Dave Johnson on 8/15/2018. Contains concerns about PB process. Email states that Mr. Bull's office on 8/10 corrected the "clerical error" on the letter dated 8/9 to the PB which should have been addressed to the Board of Appeals "well before your planning board met". *[note from PB secretary – PB's regularly scheduled meeting was on 8/9, the day before the "clerical error" was corrected by Mr. Bull's office, so Mr. Bull's statement about timing is incorrect].*
4. Letter from Mr. Nicholas Bull dated 8/20/2018 to the Board of Appeals. Sent to PB by town Administrative Assistant. Letter expresses concerns about PB process, and contained a copy of the above email dated 8/15/2018 to PB Chair. Mr. Bull notes he plans to file another appeal with the Board of Appeals about the matter.
5. Letter from Board of Appeals dated 8/28/2018 containing Public Hearing notice. PB was cc'd. Public Hearing scheduled for Friday, September 21<sup>st</sup> at 5 PM regarding Popple Hill Estates / fire sprinkler requirement.

*SECRETARY'S NOTE: At this point in the meeting, the digital voice recorder that the PB uses to record meetings ran out of memory space and stopped recording the meeting. Secretary has since fixed the issue by deleting older voice files (from 2013-2016) which are archived on flash drives and stored in the PB file cabinets. Files from 2017 and 2018 to date have been copied to a flash drive (and stored with the others) and also continue to be saved on the digital recorder as they are newer files.*

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### 6. Old Business:

A. Secretary Laura Chadbourne relayed a short conversation she had had with Dan Hickman, real estate agent for a property on Keyes Pond which had extensive shoreland violations under remediation for the next few years. Agent was aware of the issues, was planning to contact the CEO, and thanked the PB for their interest.

### 7. New Business:

A. **Updated Fee Schedule:** Laura Chadbourne distributed paper copies of the revised fee schedule (revised in August by Selectmen for an increased fee for each administrative appeal). Members also received emailed copies of the fee schedule.

B. **Maine Townsman magazine:** Morris Gibely has not been receiving this publication. Laura to ask Jenna to ensure he is added to the town's subscription.

C. **Marijuana regulation in Sweden:** Ron Kiesman brought up concern about the potential impact of marijuana in Sweden now that the state has legalized recreational use. PB believes this would be addressed by the Selectmen. Laura offered to research if this has been a topic at Selectmen meetings in the past.

D. **Change PB meeting schedule?** CEO cannot usually attend the 2<sup>nd</sup> Thursday of each month. 3<sup>rd</sup> Thursday does not work for Laura or Dave. 4<sup>th</sup> Thursday appears to work for those present; Laura to check with Melanie Eldracher Ridlon to see if it would work for her. If so, Board may vote at next meeting about changing schedule of meetings.

### 8. Announcements:

A. The next regular Meeting will be on October 11, 2018 at 7:00 PM at the Sweden Town Office.

B. The board has an opening for one Alternate Member (Alternate Members serve a 1-year term). Should anyone express interest, they can be appointed by the Selectmen.

A motion was made to adjourn the meeting. The Chair adjourned the meeting at 7:30 PM.

Respectfully submitted,

Laura Chadbourne,  
Secretary, Sweden Planning Board