

Board of Selectmen Meeting Minutes

January 31, 2019

Attendance: Stephen Bennett, Tim Cook, Jenna Domer, Arthur Dunlap, Ryan Fowler, Alberta Ridlon, Daneil Wassel and C. Wayne Miller (via teleconference)

Ryan called for the pledge of allegiance and called the meeting to order at 6:03pm.

Ryan made a motion to approve the minutes from January 2, 2019 as written, Wayne 2nd the motion and it was approved unanimously.

Visitors: Troy Morse, Winter Plowing Contractor, stated Robbie Drew was interested in Right of Way trimming as long as he could keep all of the wood. The Selectmen were in favor. The office would need a copy of his certificate of liability insurance before any work is performed.

Reports of Officers and Committees:

ACO- final year end report was reviewed and will be posted in the 2018 Town Report.

Administrative Assistant- AA presented new signature cards for signatures to remove Lori Bennett from the NSB accounts. A vote was taken to approve \$1000.00 to be moved from the General fund to the Debit Card Account for 2019 expenses.

Wayne made a motion to move \$1000.00 from the General fund at NSB to the Debit Card account at NSB, Ryan 2nd the motion and it was approved unanimously.

Jenna stated Lori Bennett was the representative for Southern Maine Planning and Development Committee and we needed to designate a new representative. Ryan Fowler stated he would become the new rep. and would contact them with the Selectmen's emails as well as the AA's email.

AA reviewed the auditors exit interview, new petty cash, daily deposit and cash out policies will be implemented and were reviewed with the Tax Collector/Treasurer and the Town Clerk. The bank reconciliations were very difficult to do as the deposits and audit reports were not being done on a daily basis and instead were closed out weekly.

Ryan made a motion to update the Sweden Office Procedures with this information, Wayne 2nd the motion and it was approved unanimously.

Ryan made a motion to sign the Treasurer's disbursement policies, Wayne 2nd the motion and it was approved unanimously.

The disbursement policies give the right for the Treasurer/TC to disburse payments for payroll, and weekly and monthly state reports without waiting for a warrant. The payments will be included in the next available warrant for review and signatures from the Selectmen.

AA discussed the increasing cost of sending out reminder postcards to Sweden taxpayers for registering of vehicles and dogs. The Selectmen agreed due to increasing postage rates and in efforts to cut back on

the costs, effective immediately the Town Office will no longer send out reminder postcards. Most other towns do not provide this service.

AA spoke about the 2018 Town Report currently being assembled. There are still many reports needed from various committees and officials. The report is set to go to print on the 15th of February. There have been many residents who wish the report to be dedicated to Sue Black. Selectmen approved of the dedication.

Town Charges and Town Property Maintenance budgets were reviewed for 2019 and the final votes on the Town Meeting Warrant were cast by the Selectmen.

CEO – There was a discussion with the CEO and the Selectmen regarding the request by the Planning Board Assistant to include the words MAP and LOT on his report. The Selectmen decided the terms are not needed on the report. The folders in the Planning Board files do not have MAP and LOT on them and JE O’Donnell does not refer to MAP and LOT on their paperwork. As long as the required format i.e.: R01-25-01 is used the report is acceptable.

Town of Sweden, Maine

CEO Monthly Activity Report – December 2018

1) **Building Permits Issued**

a) **NONE**

2) **RV Permits Issued**

a) **NONE**

3) **Permit Closures**

a) **2018-039 R-08-14-B**

i) Michael Howell, 34 Popple Hill Road

ii) Issued 12-11-2018 **COO #2018-039**

4) **Violation Notices Issued**

a) **NONE**

5) **Timber Harvesting**

a) **Map R-03-32-0**

i) Donald Bradley, 47 Ledge Hill Rd. Harvesting 19 of 25 acres.

ii) Issued 11-15-2018

iii) DACF # 521918

b) **Map R-08-31-A**

i) Sarah Ingraham/Antonio, 570 Knights Hill Rd. Harvesting 9 of 9 acres.

ii) Issued 12-21-2018

iii) DACF # 529193

6) **Other**

- a) **MAP R-02-17, -18, -19, -19-A** 12-4-2018
 - i) Shawn Shea, Marr Rd, owner, & Pete Ferland, harvester. Came in to discuss harvesting near shoreland. Look over map and confirmed they would be over 250' from any water or any resource protected areas. DACF permit was issued and noted back in July 2018 activity report.
- b) **Map U-08-17-0** 12-11-2018
 - i) Earl Buker Estate, 109 Buker Rd
 - ii) The Buker children (Katherine Whipple 678-634-7201) came in to see what they might be able to do with the land and buildings left to them by their late father. The mapping on the tax maps was somewhat confusing. They will hire a surveyor to draw up the properties. There are several deeds in the family and lots on other tax maps. Will be back with comprehensive drawing of all lots involved.
- c) **R-02-35-0** 12-11-2018
 - i) Received a copy of notice from Pie Tree Orchards that they want to remove a stone wall in the middle of their property. Based on the picture they provided, it appears to be out behind the store on this lot. It is not a property border wall at this time. Do not know if it was years ago. Passed it on to BOS for their decision of whether or not to allow the removal of the wall.
- d) **R-09-27-03** 12-11-2018
 - i) Letter from Robert Foster notifying this office that the BOS has approved the name of his driveway/private roadway. Now looking for a no fee permit for his "private road". I have no information as to what this entails. No known town forms available.
- e) **R-09-05-A** 12-18-2018
 - i) Cindy Tripp, Lovell Rd.
 - ii) Reviewed info for this lot. Went to inspect and took pictures. Several vehicles on the lot with a pickup whose rear bumper sticks out into the right-of-way. Sent letter to Cindy Tripp asking for comments as to the nature of what's being done on her lot. Gave 'til 1-15-19 to respond.
- f) **R-09-12-03 & -04** 12-18-2018
 - i) Stephanie Abbott, 42 Smart Hill Road.
 - ii) Did a drive-by of these lots to look at the vehicles on these lots. They are separated by a CMP substation and do not connect and thus are not contiguous. Lot -04 has an old rusty mobile home next to a barn-workshop? A few construction vehicles (they do not necessarily have to be registered for road use) and about six visible vehicles some with no snow on them and tire tracks beside them and assumed they are in running order. Lot -03 is posted no trespassing and thus did not venture on to it. Saw two vehicles that haven't been operated in a while. Google Earth shows past activity of possible mobile home dismantling and then removal of pieces. Hard to tell if there are any vehicles under the trees.
- g) **R-02-29-0** 12-18-2018
 - i) Jean Kelly, 703 Waterford Road.
 - ii) Did a drive by of this auto repair/auto graveyard. Noted several vehicles around the shop and in the field that I have personally seen there since the first of May. Sent letter

to Jean Kelly asking for comments as to the nature of what's being done on her lot.
Gave 'til 1-15-19 to respond

7) **Status of Open Permits**

a) **2018**

- i) **Permit #2018-018 Map R04-33-A-3** Peter Mochak. 60 Tapawingo Road.
 - (1) New detached garage
 - (2) Issued 5-17-2018
- ii) **Permit #2018-020 Map U-01-11-0** Roderick Scott, 82 Plummer School Rd.
 - (1) New single family dwelling. Log cabin shall be for storage only. Lot coverage meets requirements.
 - (2) Issued: 5-29-2018
 - (3) Cancelled BOA request for hearing. Road width issue resolved.
 - (4) 6-19-2018 received a form 1190 for the construction of Rod Scott's house, 82 Plummer Hill Rd.
- iii) **Permit #2018-022 Map R-05-41-0** Sweden Historical Society, 147 Bridgton Road
 - (1) Replace back wall of old Selectmen's brick building.
 - (2) Issued 6-26-2018
- iv) **Permit #2018-26 Map U-06-05-0** Joseph Dioro, 28 Flint Rd.
 - (1) Went with Lenny Lavoie to look over three pine trees that are dying for disease and/or infestation. Issued permit to remove them and also a dead birch stump.
 - (2) Issued 7-10-2018
- v) **Permit #2018-028 Map U-08-28-A** Pam Bartlett, 68 Pine Point.
 - (1) Processed BP for vegetation removal within shoreland zoning. Remove one diseased oak tree leaning into neighbor's property and driveway.
 - (2) Issued 8-14-2018
- vi) **Permit #2018-031 Map R-03-30-C**
 - (1) Damon Builders in to get BP for 1,920 SF barn for Frank Howell, 787 Haskell Hill Road.
 - (2) Issued: 9-4-2018
- vii) **2018-032 & 033 R-09-2-A-03**
 - (1) Email and phone call from Dan Noblet, 42 Carson's Way, about temp coo. Told him I would issue one, but he would have only 90 days to put in sprinkler or receive notice of BOA rescinding need for them. Warned that he would have to move out if not done in that amount of time. Dan's wife dropped off an application to build a larger deck on the back and add a pool. Total SF 954.
 - (2) Issued: 9/11/2018
- viii) **2018-034 R-07-22-A**
 - (1) Mary Huhn, 57 Berry Road, in for a BP to put up a canvas garage.
 - (2) Issued: 10-02-2018
- ix) **2018-036 R-05-11-01**
 - (1) Eric & Shannon Slayton, 268 Black Mountain Road. Enclose a portion of existing Farmer's porch on N.E. end of dwelling.
 - (2) Issued: 10-30-2018
 - (3) 12-4-2018 M&S Builders came in with pictures showing progress of the enclosure. Gave permission to install insulation and close in interior of walls.

- x) **2018-037 R-01-07-0**
 - (1) Robert Santomenna, 73 Ridlonville Road. Build a year round dwelling next to existing cabin and tie the two together with a common deck.
 - (2) Issued 10-30-2018

- b) **2017**
 - i) **#7/17 Map R09 Lot 23** Jenny York 135 Smarts Hill Road
 - (1) Screened in porch
 - (2) Issued 7/15/2017
 - (3) 1/27/2018 CEO visited site. Decking lay. No additional work until spring.
 - ii) **#18/17 Map R01 Lot 11** Melanie Eldracher-Riddlon 105 Riddlonville Road,
 - (1) Constructing single family home, 16x24 will full basement.
 - (2) Issued 12/09/2017
 - 2/18/2018 CEO visited site. Insulation and vapor barrier being installed. Exterior weather tight.

- c) **2016**
 - i) **#01/16 Map R02 Lot 34** Pietree, 83 Waterford Rd.
 - (1) Remove & replace existing office with 2 Story 5,066 SF building.
 - (2) Issued 01/15/2016
 - (3) No Certificate of Occupancy Issued - No Update.
 - (4) 9-4-2018 Visited Pie Tree, re coo. Went over the buildings to better understand the operations and where located. Basement of office building is a comb workshop & storage area. Need a few smoke detectors installed.
 - (5)
 - ii) **#02/16 Map R-01 Lot 11** Melanie (Eldracher) Ridlon, 105 Ridlonville Rd.,
 - (1) Add two dormers to existing house.
 - (2) Issued 04/12/2016
 - (3) 11/03/2017 Site visit - no activity probably, no activity till spring 2018.
 - (4) 9-18-2018 Went to inspect Melanie Eldracher construction of dormers on her house. Still needs to shingle the sides of the dormers. Everything inside is done.
 - iii) **#05/16 Map R-05 Lot 08-1** Jay and Ronny Sprinkle 151 Black Mountain Road
 - (1) 8x36' 1-story attached garage.
 - (2) Issued 4/30/2016
 - (3) 10/9/2017 Site visit - only left to receive CO - siding needs to be completed.
 - (4) 11/30/2017 siding still not complete
 - (5) No update
 - iv) **#12/16 Map R08 Lot 35 Stan Sylvania**, 568 Knights Hill Rd. 565 Knights Hill Rd.
 - (1) Remove mobile home and replace with 24'x34' 1 story home.
 - (2) Issued 09/08/2016.
 - (3) Need entrance to the home to complete permit
 - (4) No update.

Open permits were addressed with the CEO, Arthur states that he is beginning to close them out and some of the closures will be addressed on the January CEO report.

A letter to Prentiss Kimball was sent to him as the State of Maine had notified the town that his license was to expire on January 31, 2019 and he did not have enough credits to have it renewed. He then contacted the office to inform the Town the license has been renewed. The Selectmen will keep Mr. Kimball's appointment as LPI as long as he can provide proof of his updated license. Arthur Dunlap has offered to become the Alternate LPI for the Town of Sweden. An appointment will be prepared for him to take his oath by the Town Clerk.

Clerk- appointment and Town Meeting House rental agreements were presented for signatures of the Selectmen.

Fire Chief- Coran Meehan has been removed from the payroll for the SVFD. Tim addressed his concern about the SVFD Building Committee has stalled and there is no news of any forward progress.

Road Commissioner-

ROAD COMMISSIONERS REPORT

1/1/2019 – 1/21/2019

Work done since last report:

Patching holes on Berry Road with coal patch. Cut multiple trees out of roads during snow storm. Grinding brush on Black Mountain Road.

Work to be done in the next month:

Grinding brush and trees on Lee Gray Road, Plummer School Road, Wint Road and Haskell Hill Road.

Expenses:

Steve Bennett - \$4,210.00

Anticipated expenses:

Steve Bennett - unknown

Tax Collector/Treasurer- Ryan made a motion to sign the warrant dated January 31, 2019, Wayne 2nd the motion and it was approved unanimously.

A tax abatement for R09-13-0 Bennett, was presented for signature of the selectmen, it was approved and signed by Ryan Fowler.

Old Business- AA informed the Selectmen that the Sweden Historical Society has funds in the Heritage fund in the amount of \$1854.77 for renovations to the Schoolhouse.

Heat pump quotes for the Town Office were reviewed and it was decided, that the project would be tabled and discussed again next year at budget time for 2020.

New Business- A Chairman of the Select Board is required and it was decided Ryan Fowler is the Chairman of the Select Board of Town of Sweden.

Communications and Correspondence:

- Survey to be completed from MMA regarding utilities
- Letter dated 1/4/2019 from MMA regarding MMA dues and Services increase
- Harvest Hills Animal Shelter agreement
- Email dated 1/22/2019 from Lewiston Career Center re: veterans' outreach
- Email dated 1/26/2019 from Maine Spirit of America
- Letter dated 1/26/2019 from Hastings Mailia, PA Attorneys at Law
- Letter dated 1/28/2019 from Becky Warren Seel regarding Spirit of America Award
- Letter dated 1/28/2019 from The Pondicherry Group regarding rural healthcare

Ryan made a motion to go into executive session at 7:17pm per 1 M.R.S.A. Sec. 405 (6) (A) for personnel matters, Wayne 2nd the motion and it was approved. The Selectmen came out of executive session at 7:25pm.

Ryan made a motion to adjourn at 7:27pm, Wayne 2nd the motion and it was approved unanimously.

Respectfully Submitted,

Jenna Domer
Administrative Assistant