

Board of Selectmen's Meeting Minutes

June 11, 2019

Attendance: Tim Cook, Jenna Domer, Arthur Dunlap, Ryan Fowler, C. Wayne Miller, Troy Morse, Ron Shorey and Daneil Wassel

Ryan called for the pledge of allegiance and called the meeting to order at 6:00pm.

Ryan made a motion to accept the meeting minutes of May 14, 2019 as written, Wayne 2nd the motion and it was approved unanimously.

Ryan made a motion to accept the meeting minutes of May 28, 2019 as written, Ron 2nd the motion and it was approved (2-0)

Visitors: Monica Bigely President of the KPEA, Ardelle Foss, Sweden resident and Jane Lichtman, Owner Camp Tapawingo:

Monica, Ardelle and Jane were present to ask the BOS to register the after the fact Building Permit and replanting schedule for 47 Nevers Lane, Sweden with the Oxford County Registry of Deeds. Their concern was that the property was for sale and without the documentation being registered with the Registry of Deeds the new owner of the property would be unaware of the replanting schedule that must be adhered to per the CEO and the Town of Sweden. They also expressed concern about a Zillow ad listed for the property and that it was misrepresented. The BOS indicated they unfortunately do not have jurisdiction over the ads, and it is buyer beware.

Wayne made a motion to file the after the fact Building Permit and the replanting schedule for 47 Nevers Lane, Sweden with the Oxford County Registry of Deeds, Ryan 2nd the motion and it was approved unanimously.

AA will have CEO sign the documents and she will notarize them and file them with the Registry within a week.

Ardelle Foss also was present to seek approval to purchase a sign for Loon Point Road indicating it was a private road at her expense. The Selectmen approved and indicated it should be blue in color to signify it was a private road.

Laura Chadbourne, PB Secretary:

Laura was present to discuss the email sent to the Selectmen on May 30, 2019 regarding edits to the Administrative Assistants job description. She would like to strike the words for filing documents for the PB, CEO and AB "at the BOS request". Laura indicated it makes no sense to ask the BOS to have the AA file documents for the Planning Board. The BOS indicated that the AA reports directly to the BOS and they are not going to ask the AA to complete a task she does not have the necessary tools to complete. The AA does not have the Excel spreadsheet in the Town Office to complete the filing. AA stated she would be happy to complete the filing tasks for the PB, CEO and Appeals Board if she had the Excel filing spreadsheet that is in the possession of the PB Assistant.

Reports of Officers and Committees:

ACO- no report

Administrative Assistant- AA presented a proposal on behalf of the SVFD to have the generator installed at the Sweden Fire Station. The Selectmen signed the proposal and a check in the amount of \$7,400 (as approved on Article 13B. at the 2019 Town Meeting) will be issued to Flanders Electric.

Jenna stated the SQL TRIO database conversion is complete. As it stands currently there are no issues, many other towns have stated there are many issues with the new database version. AA will monitor status. The SQL update impedes the Assessors, JE O'Donnell from inputting Real Estate transfers into TRIO as the process was previously completed. Instead, the information will now be forwarded to the Town Office for data entry. This year's entries have arrived only about a month before commitment and there is a learning curve. AA addressed this with Noel Madore from JE O'Donnell and they have developed a system and have insured that we will receive all information by March of every year going forward to allow enough time for entry.

AA discussed quotes for potential modules to add to the TRIO database for consideration next year including the ability to accept credit cards for payment at the Town Office.

The Cemetery Sexton, Janet Mahannah contacted the AA regarding the repair of any Veteran's headstones in Sweden Cemeteries. It is the responsibility of the town to pay for any repairs. Janet will get estimates for the repair and forward them to the AA. The discussion of mowing of cemeteries ensued, there are three cemeteries that are not mowed as the riding mowers will not fit through the gates. The Selectmen believe a push mower or at least a weed wacker could provide the cleanup. The Selectmen asked the AA to get an estimate to include having all cemeteries mowed for next years budget.

An invoice for the delivery of the TMH fridge was discussed. The fee for delivery was \$75.00 per hour, the first attempt at delivery was unsuccessful as the driver was not able to assist in the delivery and they did not come with the necessary equipment to get the fridge into the meeting house. A second delivery attempt was successful as volunteers from the SVFD assisted with the delivery and the delivery driver brought a ramp for the fridge to be brought into the TMH. The Town was billed \$300.00 for both deliveries. The AA called Petes' Restaurant Equipment to negotiate the bill down to $\frac{3}{4}$ or $\frac{1}{2}$ of the bill as the first attempt was unsuccessful and the company was not prepared. The attempt was unsuccessful in reducing the fee billed to the Town. The Selectmen believe \$225.00 is a fair price to pay for delivery due to the circumstances. Ryan made a motion to issue a delivery fee payment to Pete's Restaurant Equipment in the amount of \$225.00, Ron 2nd the money and it was approved (3-0).

AA discussed a potential flag etiquette policy. When flags are required to be flown at half staff the Town should observe the etiquette. The issue is the Town has a very small staff on hand and Selectmen may not always be available. The Selectmen said they will all do their best to adhere to the etiquette based upon availability.

The draft Volunteer Policy was tabled indefinitely.

AA inquired about specific dates that the porta potty at the Town beach is to be in place. It should be in place from Memorial Day until Labor Day each year. There was discussion if it needed to be ADA complaint. The porta potty will be delivered by June 14, 2019.

CEO- The May CEO report was not complete for review. The CEO reviewed his activity log and discussed he had spent many hours working on the Hanratty property on Wint Road.

Clerk- AA on behalf of the Town Clerk presented an appointment for William Graham as a Planning Board Alternate. Ryan made a motion to appoint William Graham as a Planning Board Alternate, Wayne 2nd the motion and it was approved unanimously.

Fire Chief- Chief Cook said he was still waiting on an estimate for repairs to the Fire Truck obtained from Lake Region Vocational. He's hoping they are basic fixes. Selectmen Shorey inquired with the Chief as if the Town could support two firetrucks. The response from Chief Cook and Selectmen Miller was that the Town has always had two firetrucks and they have been supported.

Road Commissioner-

ROAD COMMISSIONERS REPORT

6/11/19

5/10 5/11 WILSON EXCAVATING GRADED WINT RD. THEY ADDED 100 YDS OF GRAVEL FROM DOUGLAS

5/13 WILSON GRADED HASKELL HILL AND MARR RD ADDED 64 YARDS OF GRAVEL TO HASKELL HILL

5/17, 5/20, 5/23 WILSON GRADED BLACK MT. ADDED 288 YARDS OF GRAVEL TO BLACK MT. GRADED LEE GRAY RD. ADDED 40 YARDS OF GRAVEL

5/13 -5/16 SWEPT MARR RD., TAPPAWINGO, PLUMMER SCHOOL, RIDLONVILLE, HARDCRABBLE AND TOWN OFFICE.

I SENT OUT BID FORMS TO THREE PAVING CONTRACTORS FOR THIS YAERS PAVING. I PLAN TO OPEN THEM AT JUNE 24TH SELECTMANS MEETING AT 6:00PM

The Selectmen reviewed the Road Commissioner job description with Troy Morse. Ryan made a motion to utilize the Road Commissioner job description as written, Wayne 2nd the motion and it was approved unanimously.

Tax Collector/Treasurer- Ryan made a motion to sign the Warrant dated June 11, 2019, Wayne 2nd the motion and it was approved unanimously.

Old Business- AA presented electric bids for installing an on demand hot water ranging from \$650.00-\$750.00. The Selectmen agreed the price for the electrical installation along with a high price for an on

demand hot water heater was too expensive. They asked the AA to get two more bids for a 30-gallon electric hot water heater.

AA presented a bid from Dan Drew for repair of the TMH side door and frame as well as the enclosure of a bay at the Old Sand and Salt Shed for storage. It has been difficult to get contractors to give quotes as they are all too busy during the Summer. Two more bids are needed.

Letter from DEP regarding recycling was reviewed. Selectman Fowler indicated he contacted the DEP and we are in compliance for this year. In the future we may need to work with the Town of Lovell regarding recycling training.

Selectmen Miller discussed the burying of the propane tank at the TMH house, it was discussed maybe jersey barriers could be put in front of the tank to prevent damage and ease of plowing. The topic will be put on the next Agenda to discuss with the Road Commissioner.

New Business- none

Communications and Correspondence-

- Letter dated May 28, 2019 from the TC/Treasurer to resident regarding deposit for TMH
- Email from Dave Johnson dated June 7, 2019 regarding the removal of an interior stone wall at Pietree Orchard.

AA received an email from Dave Johnson, PB Chair indicating the PB voted to approve the removal of the interior stone wall at Pietree Orchard. Ryan made a motion to approve the removal of the interior stone wall at Pietree Orchard, Wayne 2nd the motion and it was approved unanimously. The AA will send a letter to Pietree Orchard indicating the approval.

- Letter from PB to Selectmen dated June 3, 2019 regarding the findings of fact and conclusions to law regarding the PHE amendment
- Letter dated June 6, 2019 from Camp Tapawingo regarding 2019 open dates
- Addition to Selectmen's Guide (Restrictions on MMA Legal Inquiries) with updated index from AA

Ryan made a motion to adjourn at 7:50pm, Ron 2nd the motion and it was approved unanimously.

Respectfully Submitted,

Jenna Domer
Administrative Assistant