

## Minutes for Tuesday, July 16, 2019 Planning Board Meeting

**1. Call to Order:** The meeting was called to order at 7:08 PM.

**2. Introduction of Attendees:** Present were:

**Planning Board (PB) Members:** David Johnson, Laura Chadbourne, Melanie Eldracher, Morris Gibely, Bill Graham (Alternate). Member Kevin Taylor and Alternate Member Ron Kiesman were absent, so Bill Graham served as a PB Member.

**Code Enforcement Officer (CEO)** Arthur Dunlap

**3. Minutes from the June 18, 2019 Meeting:** The minutes were reviewed by the group. Morris Gibely moved and Melanie Eldracher seconded the acceptance of the minutes as written. The motion passed unanimously.

**4. CEO's Report for June 2019:** CEO reviewed the report with the PB. Discussed potential fines/replanting for timber harvest violation on Route 93; decision will be up to the Board of Selectmen (BOS). Laura Chadbourne moved and Morris Gibely seconded acceptance of the June 2019 CEO report. The motion passed unanimously.

### 5. Communication & Bills

#### A. Correspondence Received and Sent (by date)

1. Ltr to PB Secretary (email) from John Cole dated 6-11-2019, requesting a call to discuss whether the Planning Board would need to review a building permit related to the Hanratty property at Map U-5, Lot 7. (Secretary subsequently called Mr. Cole and informed him that a review by the PB would be required).
2. Ltr from PB (email) to John Cole dated 6-16-2019, confirming Secretary had placed the review of the Hanratty building permit (Map U-5, Lot 7) on the agenda for the June 18, 2019 Planning Board meeting.
3. Ltr from PB to Ronald Leavitt dated 6-24-2019, submitting an invoice for expenses related to the review of the amendment to the PHE subdivision. Invoice with detail was attached to the letter.
4. Ltr to PB (email) from Administrative Assistant dated 7-8-2019 confirming that a check covering expenses related to the PHE subdivision had been received at the Sweden Town Office.

### 6. Old Business:

- A. Re: PHE Subdivision: Secretary completed two outstanding items: 1) sent letter to applicant to recoup expenses related to processing the application (check received by town on 7/8/2019) and 2) send memo to Administrative Assistant with instructions on mylar storage and conveyance of Final Plan copies for amended PHE subdivision. AA confirmed these items had been completed on 7/12/2019.
- B. Re: Hanratty property Map U-5, Lot 7: upon approval of minutes from June 18, 2019 meeting, PB Secretary will send approval confirmation letter and copy of minutes related to approval to replace foundation of house on this lot.

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- C. David Johnson informed the PB that he had rescinded the resignation he had tendered to the BOS at their May 14, 2019 meeting. Dave intends to remain until his term is up in March 2020.

### 7. New Business:

- A. Board welcomed new Alternate Planning Board Member, William (Bill) Graham. Secretary Laura Chadbourne will send Bill information about upcoming Planning Board new member training offered by Maine Municipal Association.
- B. Morris Gibely has some PowerPoint materials from the recent Shoreland Zoning seminar he attended, hosted by Lakes Environmental Association. He will bring the materials into the office for the Administrative Assistant to make copies for the PB. Will review them at the next PB meeting.
- C. Discuss Bridgton Academy requirement to provide an update to the maintenance log for property at Map U-8, Lot 27, accessed by a right of way over the property of Julia and Dan McQueen, Map R-1, Lot 2. BA is required to update the log annually, with the next review scheduled for summer of 2019. Last log update was February 2019. Discussion was tabled until Secretary can confirm when the next log update is due. Will take some research in the files. Secretary expects to be able to address this at either the August or September PB meeting.
- D. Discussion of potential dates for next workshop to update Sweden's Zoning and Land Use Ordinance was tabled until a future meeting due to uncertainty about the availability of the Planning Board Assistant to continue supporting this effort.
- E. At 7:55 PM, Dave Johnson made a motion to adjourn to an executive session to discuss issues impacting the Planning Board and Planning Board Assistant. Melanie Eldracher seconded the motion, which passed unanimously.
- F. At 8:28 PM, the PB closed the executive session.
- G. David Johnson made a motion for the Planning Board to send a letter to the Sweden Board of Selectmen related to concerns about 1) actions impacting the boards and committees of the Town of Sweden and 2) requesting the BOS allocate \$10,000 for the PB to obtain professional services to bring the Sweden Zoning and Land Use Ordinance back into compliance with Maine state law.

### 8. Announcements:

- A. The next regular Meeting will be on Tuesday, August 20, 2019 at 7:00 PM at the Sweden Town Office.

A motion was made to adjourn the meeting. The Chair adjourned the meeting at 8:32 PM.

Respectfully submitted,

Laura Chadbourne,  
Secretary, Sweden Planning Board