

Help Wanted

**Town of Sweden, Maine
Tax Collector/Treasurer**

The Town of Sweden, Maine is seeking qualified applicants for the part-time position of Tax Collector/Treasurer. The position requires 32 hours bi-weekly including open office hours and selectmen's meetings on the 2nd and 4th Tuesday evenings of each month. The person in this position is primarily responsible for tax collection and the bookkeeping for the Town including monthly bank reconciliations. Experience in Accounting and TRIO software is preferred; however, we are willing to train the right candidate. The position will require reimbursed travel to training seminars/workshops.

Please submit a letter of interest, resume and references to:

Town of Sweden Selectmen

Attention: Jenna Domer

147 Bridgton Road, Sweden, ME 04040

or via email to: JennaDomer@swedenmaine.org

Equal Opportunity Employer