

Help Wanted

Town of Sweden

Administrative Assistant to the Select Board and Planning Board

The Town of Sweden, ME is seeking qualified candidates for administrative support to the Town Elected Boards. The position is 32 hours per week.

Experience in Municipal Government is strongly encouraged. Knowledge of TRIO software and budgeting is a plus.

Please submit a letter of interest, resume and references to: Town of Sweden Select Board 147 Bridgton Road, Sweden, ME 04040 or email to: Jennadomer@swedenmaine.org

The Town of Sweden is an equal opportunity employer.